

DID YOUR CLASS 9 APPEAL GET REJECTED?

Did your 2017 assessment increase? Please check these instructions!

1. **Go to the [Cook County Board of Review's Appeals website](#)** to determine your Board of Review timeline.
 - **Consult with an attorney to determine the best strategy for your specific situation.** An attorney is needed to file a complaint with the Board of Review. The Preservation Compact provides a list of attorneys as a resource on [our website](#).
 - [Click here](#) for a list of property tax attorneys.
 - **Consult with your attorney on the best way to request an Assessor's Recommendation for class change at the Board of Review.** One method is to write and hand deliver a letter to the Assessor's Office notifying them that you are at the Board of Review and are requesting an Assessor's Recommendation for the class change.
 - **We recommend that you hand deliver two copies** of the letter to the Assessor's Office. Bring two copies, date stamp both, keep one.
2. **Make sure you are within your current 10-year term for Class 9 designation, and renew that term if appropriate.** The Assessor's Office will NOT be sending notices out if you need to renew your 10-year term.
 - Renewal forms can be found [here](#).
 - Hand deliver to Assessor's Office, Bring two copies, date stamp both, keep one.

For more information, **visit the Assessor's Office in person** – you do not need to make an appointment. You can also email class9@cookcountyassessor.com. Include your Class 9 Control Numbers in your email correspondence.

Information on Affidavits:

Class 9 owners were required to complete and submit new affidavits which were posted in October. This includes affidavits for 2017 Class 9, Minimum Wage, and Living Wage. Some owners must also complete a new Illinois Labor Law Affidavit.

- Class 9 affidavits can be found on [this page](#).
 - The first pdf file is a checklist to help you determine the affidavits you need to complete.
 - Check this [link](#) and scroll down to Class 9 to see the new affidavit forms –including Minimum Wage and Living Wage affidavits, the new 2017 affidavits, and the Illinois Labor Law affidavit.
 - These needed to be completed and submitted by November 17th.
 - An original copy of the Minimum Wage affidavit needed to be submitted to the Cook County Assessor's Office and a second original to the Cook County Bureau of Economic Development – see the instructions on page 1 of the Minimum Wage affidavit.